



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District – East Champaran, Bihar

F. No.2-1/MGCUB/GA/2016

Dated: 3rd September 2026

OFFICE ORDER

1. In supersession of earlier Office Order issued in this regard, it is hereby notified for information of all concerned that, consequent upon the requests from Prof. Vikas Pareek, serving OSD (Finance) to relieve him from his duties of OSD (Finance), and in exercise of powers vested in him under **Statute 7(4) of Central Universities Act 2009**, the **Competent Authority has been pleased to assign the duties of Officer on Special Duty (Finance) to Prof. Pankaj Kumar Singh**, Department of Political Science in addition to the duties already assigned to him in the Department; **with effect from 3rd September 2026 (A/N) until further orders.**
2. The duties and responsibilities assigned to Finance Officer as prescribed in Central Universities Act 2009 shall be performed by Prof. Pankaj Kumar Singh in the capacity of Officer on Special Duty (Finance). He shall not be paid any honorarium for this additional responsibility. In future, any correspondence to Officer on Special Duty (Finance) may be sent to address as given below:

Prof. Pankaj Kumar Singh
Officer on Special Duty (Finance)
Mahatma Gandhi Central University
Dr Ambedkar Administrative Building
Raghunathpur, Near O.P. Thana, Motihari
District - East Champaran, Bihar - 845 401
Mobile: 62027 89562 | Email: osdfinance@mgcub.ac.in
3. The University appreciates the contributions of Prof. Vikas Pareek, Department of Computer Science & Information Technology as the Officer on Special Duty (Finance).
4. This is issued with the approval of the Competent Authority.



[PROF. ATUL KUMAR SHARAN]
OSD (Administration)

Copy of the above forwarded to the following for information and necessary action please:

Individual Concerned:

1. Prof. Pankaj Kumar Singh, Department of Political Science – with the request to take over the charge of OSD (Finance) from Prof. Vikas Pareek, Department of CS & IT.
2. Prof. Vikas Pareek, Department of CS & IT – with the request to hand over the charge of OSD (Finance) to Prof. Pankaj Kumar Singh, Department of Political Science.

External:

3. The Secretary General, Association of Indian Universities, Kotla Marg, New Delhi.
4. The Secretary (CU), Department of Higher Education, Ministry of Higher Education, Govt. of India, New Delhi.
5. The Additional Secretary (CU), Department of Higher Education, Ministry of Higher Education, Govt. of India, New Delhi.
6. The Secretary, University Grants Commission, BSZ Marg, New Delhi.
7. The Vice-Chancellors & Registrars of all Central Universities.
8. The Director (CU), Department of Higher Education, Ministry of Education, Govt. of India, New Delhi.
9. The Under Secretary (CU-I), Department of Higher Education, Ministry of Higher Education, Govt. of India, New Delhi.

Internal:

10. The Hon'ble Chancellor, Mahatma Gandhi Central University, Motihari, Bihar.
11. All the Members of the Statutory Bodies of MGCU
12. The OSD (Finance)/CoE/Campus Director/Chief Proctor/Dean, R&D/Librarian/Provost/Coordinator, IQAC, MCCU
13. All Deans of different School, MGCU.
14. All Heads of various Teaching Departments, MGCU – with the request to bring the same to knowledge of all under their respective teaching department.
15. Deputy Registrar/Warden, Girls Hostel/Sports Officer/PRO/Hindi Officer/Section Officers, MGCU.
16. The OSD to the Vice-Chancellor, MGCU – for kind information of Hon'ble Vice-Chancellor please.
17. PA to the Vice-Chancellor, MGCU.
18. Guard File.

[Signature]
03/09/2026

[DINESH HOODA]
Assistant Registrar